

(e) SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT SERVICES

Plan for Substance Abuse Services

Briefly describe how the welfare department and the county alcohol and drug program will collaborate and utilize new funds available to ensure the effective delivery of substance abuse services. These funds should be used to maximize federal financial participation through Title XIX of the Federal Social Security Act. If the county has determined who will provide substance abuse treatment services, please indicate the providers in the plan. If that decision has not been made, please provide CDSS an addendum to the county CalWORKs plan indicating the provider when determined. [Reference: WIC Section 11325.8]

Certify that the county's substance abuse treatment services will include at least the following: evaluation, case management, substance abuse treatment, and employment counseling, and the provision of community service jobs.

Describe any additional services the county will provide. [Reference: WIC Section 11325.8]

Plan for Mental Health Services

Briefly describe how the welfare department and the county department of mental health will collaborate and utilize new funds available to provide effective mental health services. Counties should maximize federal financial participation to the extent possible in the provision of mental health services. [Reference: WIC Section 11325.7] Certify that the county will provide at least the following services: assessment, case management, treatment and rehabilitation services, identification of substance abuse problems, and a process for identifying individuals with severe mental disabilities.

Certify that the county will provide at least the following services: assessment, case management, treatment and rehabilitation services, identification of substance abuse problems, and a process for identifying individuals with severe mental disabilities.

Please describe additional services the county will provide.

Yolo County is committed to helping CalWORKs participants impaired by drug and alcohol abuse and/or mental or emotional disabilities obtain effective treatment services that will allow them to engage in work activities to the fullest extent possible.

Currently, Yolo County contracts with CommuniCare Health Centers to provide drug and alcohol assessments for its General Assistance (GA) applicants and recipients who are suspected substance abusers. By approving these services, the Board of Supervisors recognized that substance abuse can be a substantial barrier to job readiness and that participation in substance abuse screening and treatment is a tool that enables clients to move toward the job market.

To incorporate similar services into its CalWORKs Plan, Yolo County created a Substance Abuse/Mental Health Work Group. The mission of the work group is develop a process to identify, screen and refer clients for Substance Abuse and Mental Health assessment and treatment, including a method for integrating these services

(e) SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT SERVICES

into employment, training and education services so that each client attains both freedom from their impairment and economic self-reliance.

The stakeholders who will make up the Substance Abuse/Mental Health Work Group are:

- Department of Social Services: Income Maintenance Division, GAIN, and Child Welfare Services Division
- Community Partnership Agency
- County Alcohol and Drug Programs
- County Mental Health Services
- Yolo Mental Health Alliance
- CommuniCare Health Centers

Currently, CalWORKs participants impaired by drug and alcohol abuse and/or mental or emotional disabilities are referred to the County's Alcohol and Drug Programs and Mental Health Services for treatment.

The program design developed by the Substance Abuse/Mental Health Work Group is underway and will be reviewed by the community Welfare Reform Task Force. Upon approval, the plan will be submitted to the Yolo County Board of Supervisors.

The substance abuse and mental health treatment services program plans for Yolo County will be submitted as an addendum to the County's CalWORKs County Plan upon completion.

- ☒ Yolo County certifies that our substance abuse treatment services will include at least the following: evaluation, case management, substance treatment, and employment counseling, and the provision of community service jobs.
- ☒ Yolo County certifies that we will provide at least the following mental health services: assessment, case management, treatment and rehabilitation services, identification of substance abuse problems and a process for identifying individuals with severe mental disabilities.

(f) MENTAL HEALTH SERVICES AVAILABLE AFTER TIME LIMITS

Briefly describe the extent to which and the manner in which the county will make mental health services available to recipients who have exceeded the 18 or 24 month time limit. [References: WIC Section 10531(f) and WIC Section 11454].

Yolo County recognizes that many CalWORKs participants may continue to need mental health services beyond the expiration of their eligibility for the program.

The Substance Abuse/Mental Health Work Group, described in the previous section of this plan, will address the issue of providing mental health services to CalWORKs participants after their welfare-to-work time limit has expired. The Work Group will make a recommendation on continued mental health services to the community Welfare Reform Task Force, taking into account reimbursable costs from Medi-Cal or the County's Indigent Health Care Services Program, the availability of community treatment programs, and other relevant factors.

The community Welfare Reform Task Force will, in turn, make a recommendation to the Board of Supervisors. An addendum to the County Plan will be forwarded when this process is completed.

(g) CHILD CARE AND TRANSPORTATION SERVICES

CHILD CARE

Please briefly describe how child care services will be provided to Cal WORKs participants. This should include a description of how the county will provide child care for families transitioning from county funded providers to non-county funded providers of child care services. It should also indicate what criteria the county will use to determine, on a case-by-case basis, when parents who have primary responsibility for providing care to a child six months of age or younger may be exempt from welfare-to-work participation. The exemption period must be at least twelve weeks and, at county discretion, can be increased to one year for the first child. The exemption period for subsequent children is twelve weeks, but may be increased to six months.

Briefly describe the criteria the county will use to determine the period of time a parent or other relative will be exempt considering the availability of infant child care, local labor market conditions, and any other factors used by the county. Additionally, briefly describe how the county ensures parents needing child care services can access the Resource and Referral Agency.

How Yolo County Will Provide Child Care For Families Transitioning For County Funded Providers To Non-County Funded Providers Of Child Care Services

Child care services for CalWORKs participants will be administered by the Department of Social Services in coordination with the City of Davis Child Services Office, which is the local Resource and Referral (R&R) agency for Yolo County. The Department will ensure that parents in need of child care services have access to R&R services and that accurate and timely child care payments are made to child care providers. The Department recognizes the importance of safe, dependable child care for families to be successful in their work activities and in their transition to unsubsidized employment.

Stage I

All new CalWORKs applicants will be referred to the City of Davis for child care coordination as Stage 1 child care recipients. Payments will be issued via the existing GAIN Information System (GIS).

Yolo County will initially classify all Supplemental Child Care (SCC) and Income Disregard Child Care as Stage 1. The County will calculate and make payments according to the SCC framework using the new California Department of Education fee schedule, the 1.5 standard derivation above the mean rate ceiling, and the TEMP 2145 form.

(g) CHILD CARE AND TRANSPORTATION SERVICES

CalWORKs families currently receiving child care will be referred by the City of Davis when their child care contracts expire, or when there is a provider or significant schedule change as Stage 1 recipients.

Continuing GAIN, Cal-Learn and NET eligible child care will be provided as Stage I care.

All CalWORKs families in Stage I will be placed on Stage II or Stage III waiting lists as quickly as possible by the City of Davis.

Stage II & Stage III

Approximately twenty Transitional Child Care (TCC) children can be immediately served in Stage III child care and will be placed there on January 1, 1998. Other TCC families will be transitioned to Stage II child care until slots are available in Stage III. The Department of Social Services will work with the City of Davis to facilitate this transition. The City of Davis will refer TCC participants to Stage II child care before they refer other Stage II-eligible families due to the possibility of TCC time in Stage I child care counting against the family's federal 60-month limit on aid.

Exemption Criteria

Parents who have primary responsibility for providing care for a first child will be allowed six months exemption, which can be decreased to twelve weeks or increased to one year, and for a second child, or any subsequent children, will be to allow twelve weeks, which can be extended to six months, for exemption in accordance with the criteria listed below:

- There is no child care available.
- The parent or the child has special needs.
- The parent of the child has physician's orders which would prohibit the parent's participation.

The Child Care Work Group will consider criteria to determine the period of time a parent or other relative will be exempt. The Work Group will take into account the availability of infant child care, local labor market conditions, and any other relevant factors. The criteria will be part of a county-wide child care plan that the Child Care Work Group will develop and present to the community Welfare Reform Task Force. An addendum to the County Plan will be forwarded when this process is completed.

(g) CHILD CARE AND TRANSPORTATION SERVICES

The purpose of the county-wide child care plan is to ensure child care programs are available to current and former Cal WORKs participants. The plan will ensure that seamless access to affordable, -quality child care and a standardized method of payment are realized.

The Child Care Work Group is composed of members of the Yolo County Child Care Coalition. The Coalition has served as the County's Local Planning Council for many years. Several members of the current Coalition will transition in January 1998 to the newly appointed Local Planning Council, formed in response to CalWORKs legislation.

In addition to representatives from the Child Care Coalition, the Work Group is made up of representatives from the City of Davis Child Services Office, Department of Social Services' Income Maintenance Division, Child Welfare Services Licensing Unit, and the Community Partnership Agency.

Parent Access to the Resource and Referral Agency

The City of Davis is the Child Care Resource and Referral (R&R) Program provider for Yolo County and the current Alternative Payment Program contractor with the State Department of Education for Yolo County. In this capacity, the City of Davis:

- provides information to parents, including referrals
- coordinates community resources for parents and the public or private providers of child care
- administers child care subsidies for Yolo County.

The City of Davis child care R&R and subsidy staff are co-located with the County Department of Social Services at the Department's Woodland and West Sacramento offices. Co-location facilitates assisting families establish stable child care arrangements as soon as possible. City of Davis staff is also available to participate in the Orientation meetings for CalWORKs applicants and recipients.

(g) CHILD CARE AND TRANSPORTATION SERVICES

TRANSPORTATION

Briefly describe how transportation services will be provided.

Mileage Reimbursement

Yolo County Department of Social Services may provide payment to CalWORKs participants for mileage generated when traveling to and from welfare-to-work activity sites. Payment may be made based on the following criteria:

Participants must be involved in job search, assessment/pre-employment, or classroom training activities.

When the above criteria are met, the participants receive 32.5 cents per mile for each allowable mile traveled - the same mileage reimbursement rate paid to Yolo County employees. Participants who drive their own vehicle must provide proof of insurance to their DSS case manager.

When the CalWORKs participant has an option of either driving to a work activity or taking public transportation, the participant's case manager will determine the most feasible and cost effective option.

Bus Tickets/Passes

Yolo County Department of Social Services may provide CalWORKs participants with bus tickets/passes for traveling to and from welfare-to-work activity sites. Case managers can issue tickets and/or passes on Yolobus, Sacramento Region Transit District buses and light rail, and Davis Community Transit.

Yolobus, which operates in Yolo and parts of Sacramento County, sells bus passes to the Department of Social Services at a discounted rate for client use. Yolobus offers a daily schedule within the larger cities in Yolo County - Davis, Woodland, Winters and West Sacramento. However, service to the rural areas of Capay, Dunnigan, Esparto, Knights Landing, Madison, Clarksburg, Southport, and Yolo is more limited and may be available only weekly or by appointment.

(g) CHILD CARE AND TRANSPORTATION SERVICES

Yolobus recently inaugurated a daily bus schedule between the Sacramento International Airport, the City of Sacramento, Woodland, Davis, and West Sacramento.

Sacramento Regional Transit District (RT) provides transit service to Sacramento and surrounding communities, including Carmichael, Citrus Heights, East Sacramento, Elk Grove, Fair Oaks, Laguna, North Highlands, North Sacramento, Orangevale, Rancho Cordova, and Rio Linda. RT also provides light rail with over 30 stations in the greater Sacramento area.

Davis Community Transit provides bus service for Davis residents.

Other Transportation Issues

Yolo County will consider other important transportation issues, such as transportation for non-traditional shift workers, rural areas without access to public transportation, use of car/van pools in the Employment-Training-Education, Child Care, and Diversion Work Groups that are meeting to develop policy and service delivery approaches in their respective areas.

The Work Group recommendations will be taken to the community Welfare Reform Task Force for consideration.

An addendum to the County Plan will be forwarded when this process is completed.

(h) COMMUNITY SERVICE PLAN

Briefly describe the county's plan for providing community service activities. This should include a description of the process the county will follow to determine where community services assignments will be located, and the agencies/entities that will be responsible for project development, fiscal administration, and case management services. If it is not known at this time, the county may provide the specific details of the Community Service Plan as an addendum. [References: WIC Section 11322.6 and WIC Section 11322.9]

Yolo County will provide community service assignments for CalWORKs recipients:

- who have not found unsubsidized employment after they have completed the allowable period for welfare-to-work activities, or
- who do not have transportation services available of less than two hours travel time, or
- who must walk more than a two-mile distance to work or training activities.

CalWORK's participants referred to Community Service due to remoteness, will complete a welfare-to-work plan that will provide the participant with job skills which can lead to unsubsidized employment.

The Department of Social Services will utilize the Community Service work sites documented under the Alternative Work Experience component of the training and support services, described in Section (a) and identified in Attachment A, List of Alternative Work Experience Worksites.

An expanded Community Service Plan for Yolo County will be developed after the County's work groups complete CalWORKs major program policies and designs. The need for Community Service activities can be more thoroughly addressed at that time. Yolo County will provide the specific details of the Community Service Plan as an addendum.

(i) WORKING WITH VICTIMS OF DOMESTIC VIOLENCE

Briefly describe how Yolo County will provide training for those county workers who will be responsible for working with Cal WORKs recipients who are victims of domestic violence.

Until regulations are adopted by California Department of Social Services in consultation with the Task Force on Domestic Violence established by the Welfare-to-Work Act of 1997, the county may utilize other standards, procedures, and protocols for determining good cause to waive program requirements for victims of domestic violence, for example, those now used in the GAIN Program. Please describe the criteria that will be used by your county for this purpose and what approach the county would take to deal with recipients who are identified in this way.

Yolo County will continue to use the procedures incorporated in its GAIN Program for victims of domestic violence until such time as the newly formed Domestic Violence Work Group completes its work. County staff are trained by GAIN staff on the existing procedures and will receive additional training after the Work Group develops the Domestic Violence Program Plan.

The Domestic Violence Work Group will :

- develop an interim protocol for evaluating risk of abuse for domestic violence victims participating in CalWORKs program requirements
- develop a referral process and exemption standards, including a method for integrating these services into employment, training, and educational services.

The stakeholders who will make up the Domestic Violence Work Group are:

- Department of Social Services: Income Maintenance Division, GAIN, Child Welfare Services Division
- Community Partnership Agency
- Sexual Assault and Domestic Violence Center of Woodland

The program design developed by the Domestic Violence Work Group will be reviewed by the community Welfare Reform Task Force. The plan will be presented to the Yolo County Board of Supervisors.

The domestic violence program plan for Yolo County will be submitted as an addendum to the County's CalWORKs County Plan.

(j) PERFORMANCE OUTCOMES TO MEET LOCALLY ESTABLISHED OBJECTIVES

Please indicate whether there were any local program outcome objectives identified during the CalWORKs plan development process and how the county proposes to track those outcomes. If the county develops alternative outcomes for the CalWORKs program during future collaborative efforts, please submit information on those measures as an addendum to the CalWORKs Plan.

The Department of Social Services is forming nine work groups, six policy work groups and three internal work groups, to create new program designs that are responsive to CalWORKs legislation. A list of the work groups, including their mission and stakeholders, is contained in Attachment E.

The Work Groups will identify outcome objectives during the program design process and will define tracking measures. It is the mission of the Department of Social Services' Automation, Data Collection and Tracking Work Group to:

- Identify data that requires tracking (budgeting, school attendance and immunization requirements, vendor payments, child care payments, etc.)
- develop realistic data collection methods to measure outcomes developed by each work group
- ensure the Department meets state and federal reporting requirements (including 20% exemption)
- develop a method to disseminate data to appropriate stakeholders.

Yolo County is a California Case Welfare Data System (CWDS) county. Yolo County has worked for many months with CWDS committees to analyze the need for system changes to track outcomes for the CalWORKs Program. Yolo County will implement CWDS tracking enhancements as they become available.

Yolo County will provide an addendum when data collection methodology has been finalized.

(k) PUBLIC INPUT TO THE COUNTY PLAN

Briefly, describe the means Yolo County will use to obtain broad public input in the development of the CalWORKs plan.

On October 21, 1997, the Department of Social Services, Community Partnership Agency and Indigent Healthcare of Yolo County, requested that the Yolo County Board of Supervisors establish a community-wide Welfare Reform Task Force to ensure that CalWORKs design elements would evolve through integrated input from public, departmental staff, and other service delivery partners.

The Board of Supervisors approved oversight of welfare reform planning by a time limited citizen advisory task force composed of 32 members, including:

- One representative from each of the County's health and human services citizen advisory committees. A list of the County's health and human citizen advisory committees is contained in Attachment F.
- One designee by each member of the Board of Supervisors
- Additional representatives to ensure that the members collectively represent the broad spectrum of community interests.

A community recruitment campaign was conducted. Notices were sent to an extensive list of private and public entities, announcements were made at health and human services advisory committees, and articles were published in local newspapers. Sixty-five applicants responded.

The Board of Supervisors appointed 32 individuals representing business, farm labor, churches, clients, refugees, each area of the county, League of Women Voters, Legal Services, health care, mental health and substance abuse treatment, community-based organizations, higher education, and secondary education. Members are identified in Attachment G, Yolo County Welfare Reform Task Force Membership List.

The Yolo County Welfare Reform Task Force will hold its first meeting on January 15, 1997. The scope of responsibility of the Task Force is to:

- Work in conjunction with the policy work groups, as defined in Attachment D, to develop draft program designs to implement CalWORKs Program
- Obtain public input on the draft program designs
- Finalize a recommended program design for the Board of Supervisors to consider.

(k) PUBLIC INPUT TO THE COUNTY PLAN

Meetings of the Task Force will be held at times and locations convenient to the members while also ensuring accessibility to the general public. Work groups will be composed of representatives from County staff, service delivery partners, and other organizations with knowledge in each subject area.

Yolo County's approach allows use of Continuous Quality Improvement techniques that bring staff into the planning program design while also incorporating the public in the decision making process.

The Welfare Reform Task Force will make a CalWORKs Program design recommendation to the Board of Supervisors in May 1998. The Department of Social Services will submit an addendum to the County's CalWORKs Plan when the process is completed.

(I) SOURCE AND EXPENDITURES OF FUNDS

Provide a budget specifying your county's estimated expenditures and source of funds for the CalWORKs Program on the forms provided. Your budget should meet the requirements of WIC Section 152.04.4 which specifies that each county shall expend an amount for these programs (administration and services) that, when combined with funds expended for the administration of food stamps, equals or exceeds the amount spent by that county for corresponding activities during the 1997/97 fiscal year.

The following page provides Yolo County's estimated expenditures and source of funds for the CalWORKs Program. This budget meets the requirements of WIC Section 152.04.4 which specifies that each county shall expend an amount for these programs (administration and services) that, when combined with funds expended for the administration of food stamps, equals or exceeds the amount spent by that county for corresponding activities during FY1996/97.

L. SOURCE AND EXPENDITURE OF FUNDS

		YOLO COUNTY CALWORKS PROGRAM BUDGET				
		1997/98 STATE FISCAL YEAR				
Items (A) through (D)	TOTAL	TANF/STATE GENERAL FUND	CCDBG	TITLE XIX	COUNTY FUNDS	OTHER
A Total CALWORKS Single Allocation Items (1) through (7)						
(1) Benefit Administration	2,686,004	2,270,811			415,193	
(2) Program Integrity (Fraud)	185,424	185,424				
(3) Staff Development/Retraining	159,666	159,666				
(4) Welfare to Work Activities	2,617,044	2,490,038			127,006	
(5) Cal Learn	320,508	255,890			64,616	
(6) Child Care - 1st half of 1997/98	452,212	208,846	192,891		50,475	
(7) Other Activities						
(8) Child Care 2nd half of 1997/98	1,113,979	1,113,979				
(C) Mental Health Treatment	114,160	57,080		57,080		
(D) Substance Abuse Treatment	68,496	68,496				
Food Stamp Administration (For County MOE Purposes)	1,265,208	994,452			270,756	
Total Allocations	8,982,699	7,804,682	192,891	57,080	928,046	.

(m) ASSISTING FAMILIES TRANSITIONING OFF AID

Please describe how the county will work with families transitioning off aid. The description should include (1) assistance for those individuals who transition off aid due to time limits, and (2) those who leave aid due to employment. [Reference: WIC Section 10531(m)].

For those CalWORKs families transitioning off aid due to either time limits or employment, the Department of Social Services will determine their eligibility for Food Stamps and Transitional Medi-Cal coverage. The Department of Social Services will also provide referrals to available community services and other service agencies.

Post-Employment Services

When CalWORKs families become ineligible for aid due to employment, Yolo County will provide child care services for up to two years. Transportation services will be provided in the form of bus passes and mileage reimbursement for up to 90 days after employment. Child care and transportation are also provided to participants in on-the-job training programs.

Yolo County currently provides post-employment services for those individuals enrolled in a City of Davis Community Development Block Grant Program. The program trains workers to meet job specifications of two local health maintenance organizations. When the trainees are employed, case managers provide "job coaching" services.

Additional post-employment assistance will be considered by the Employment, Training, and Education Work Group as the group develops a comprehensive employment, training, and educational services program for the County.

This program design will be sent to the California Department of Social Services as an addendum to this County Plan.

(n) JOB CREATION

Please describe the efforts that have been undertaken, or that the county plans to pursue, relating to the job creation plan described in Chapter 1.12 (commencing with Section 15365.50) of Part 6.7 of Division 3 of Title 2 of the Government Code.

Yolo County takes a pro-active approach in encouraging job creation in the county by working closely with employment-focused government agencies and business and community groups. Yolo County participates in a newly formed seven-county group whose mission is economic development and new jobs. Yolo County is a member of the Sacramento Commerce and Trade Organization (SACTO) along with three of the County's cities: Davis, Woodland, and West Sacramento. SACTO is recruiting new business to the greater Sacramento area with an emphasis on electronic technology firms. Other job creation partnerships of Yolo County are described in Section (b), Partnerships with the Private Sector to Identify Jobs.

The Yolo County Private Industry Council works closely with the Sacramento Area Commerce and Trade Organization and the State Department of Trade and Commerce to coordinate local job creation efforts. Their job creation efforts currently focus on housekeeping services and messenger services in Sacramento County and child care services in Yolo County. Yolo County works with local community colleges to facilitate enrollment of individuals in child care certificate programs. Business licensure is also addressed.

In West Sacramento, an Enterprise Zone for economic development was established in 1986 to attract new business to the area. The Enterprise Zone, which encompasses four zip code areas that meet federal poverty guidelines, is administered by the City of West Sacramento Redevelopment Agency.

The Community Partnership Agency recognized a need to mitigate a seasonal rise in unemployment due to numerous agricultural industries in the county. As a result, CPA refers clients to a local farm worker program that provides classes in small engine repair, welding, as well as English as a Second Language (ESL). The goal of this program is to keep farm workers in their jobs beyond the harvest season.

(o) OTHER ELEMENTS

PILOT PROJECTS

Describe any pilot projects that the county may wish to pursue and submit a separate proposal for, as part of its Cal WORKs Program. Should the county later determine an interest in a pilot proposal, this information could be submitted as an addendum to the County Plan.

At this time, Yolo county does not plan to pursue pilot projects as part of its CalWORKs Program.

Yolo County will submit an addendum to its County Plan should the County later develop an interest in a pilot proposal.

(p) COMPLIANCE WITH REQUIREMENTS OF CalWORKs

Under CalWORKs counties are required to enroll single parent families in welfare-to-work activities for a minimum of 20 hours per week beginning January 1, 1998; 26 hours per week beginning July 1, 1998; and 32 hours per week beginning July 1, 1999. [Reference: WIC Section 11322.8(a)]

Prior to July 1, 1999, counties have the option to require adults in single-parent assistance units to participate up to 32 hours per week. Does your county intend to exercise that option? [Reference: WIC Section 11322.8(a).]

Yolo County does not intend to exercise the option to require adults in single-parent assistance units to participate up to 32 hours per week prior to July 1, 1999.

(q) INTERACTION WITH AMERICAN INDIAN TRIBES

Describe any discussions that have occurred with respect to administration for the federally recognized American Indian Tribes located within your county. This should include whether the county will administer the program, whether the tribes will administer their own approved tribal TANF program, or whether there will be joint county/tribal administration. [Reference: WIC Section 10553.2]

Yolo County Department of Social Services contacted the Rumsey Rancheria Indian Reservation - the only federally recognized American Indian Tribe within the County - regarding equitable access to assistance under CalWORKs or an approved tribal TANF program.

Rumsey Rancheria Indian Reservation officials stated that the Indian tribe is "self-sustaining" through their gaming activities and other investments. The Tribe, which consists of 33 members, does not anticipate a need for aid services from Yolo County nor do they anticipate a need to administer their own TANF Program.

CERTIFICATION

THIS PLAN HAS BEEN DEVELOPED IN ACCORDANCE WITH THE APPROPRIATE FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS. THE TERMS OF THIS PLAN, INCLUDING ALL CERTIFICATIONS WITHIN THIS PLAN, AND ALL APPLICABLE LAWS AND REGULATIONS WILL BE FOLLOWED DURING THE IMPLEMENTATION AND EXECUTION OF THIS PLAN.

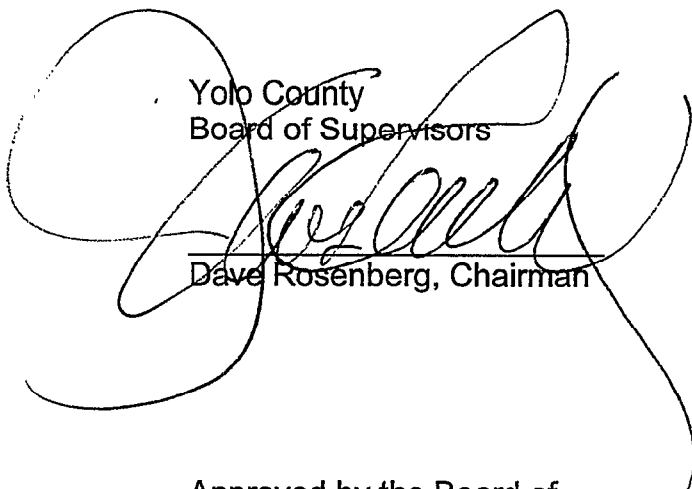
Yolo County
Department of Social Services


Margaret J. Sheldon, Director

Yolo County
Community Partnership Agency


Alex Laiewski, Executive Director

Yolo County
Board of Supervisors


Dave Rosenberg, Chairman

Approved by the Board of
Supervisors on January 6, 1998.

Attachment A

DEPARTMENT OF SOCIAL SERVICES ORGANIZATIONAL VISION

Vision Statement

Our vision is to be the social services agency most respected for its innovation and compassion.

Mission

To assist and advocate for individuals and families in Yolo County and strengthen our communities by:

- Protecting the vulnerable
- Promoting self reliance
- Supporting clients and employees in reaching their potential
- Developing partnerships with other agencies and local groups.

Values

- Provide services to all in a professional, fair, and efficient manner
- Encourage and empower clients to become self-reliant and to exercise personal responsibility
- Employ continuous quality improvement as an essential element of our organization
- Treat everyone with respect and dignity
- Maintain an environment that offers clear expectations, fosters open communication, and encourages creative ideas.

Attachment A

DEPARTMENT OF SOCIAL SERVICES ORGANIZATIONAL VISION

GOALS/OBJECTIVES

A. Services

- Promote self-reliance through employment services
- Establish integrated services for community members at Woodland and West Sacramento locations
- Provide early and continuing need assessments for individuals and families
- Provide access to affordable child and dependent adult care
- Assist individuals to overcome barriers
- Use multi-disciplinary approach in the delivery of services
- Strengthen individuals and families at risk to reduce the need for intervention

B. Facilities

- Provide equipment, tools, and other resources needed to do our jobs effectively
- Maintain professional buildings which are safe, clean, and welcome employees and the community
- Provide amenities that foster employee satisfaction

C. Funding

- Pursue financial incentives
- Pursue alternative funding and maximize community resources
- Be responsible administrators of taxpayer dollars

Attachment A

DEPARTMENT OF SOCIAL SERVICES ORGANIZATIONAL VISION

D. Technology/Automation

- Enhance data collections and systems to measure performance
- Maximize use of appropriate technology
- Establish and maintain county-wide data sharing
- Provide automated access to resources for the community

E. Personnel

- Create an environment where everyone is valued and feels they are making a contribution to the Department's mission/goals
- Provide sufficient, on-going quality training
- Maintain equitable and reasonable workloads
- Provide opportunities for employee development and for exploring new roles
- Continue Continuous Quality Improvement (CQI)

F. Community Relations

- Through community education, promote collaboration with public and private sectors
- Continue partnerships to increase community service opportunities
- Become partners with community to maximize services

Attachment B

ALTERNATIVE WORK EXPERIENCE (AWEX) WORKSITES

Yolo County has contracted with the following entities to provide non-salaried work experience for Cal WORKs participants.

Cache Creek Lodge	Woodland Youth Services
Cal Trans	Yolo County Assessor's Office
City of Woodland Parks & Recreation	Yolo County Auditor-Controller
City of Woodland Public Works Dept.	Yolo County Communications Emergency Services Agency
City of Woodland, Equipment Services	Yolo County Department of Agriculture
Clarksburg Elementary	Yolo County Development Agency
Elderly Nutrition Program	Yolo County Graphics
Employment Development Department	Yolo County Hospice Thrift Store
Goodwill - Woodland	Yolo County Local Agency Formation Commission
Goodwill Industries - West Sacramento	Yolo County Municipal Court
Headstart	Yolo County Probation Department
Housing Authority	Yolo County Public Guardian
Human Services	Yolo County Public Health
Legal Services of Northern California	Yolo County Sheriff's Department
Sacramento Zoo	Yolo County Superintendent of Schools
Sexual Assault & Domestic Violence	Yolo County Veterans Services Office
Social Security Administration	Yolo County YMCA
State of CA - Dept. of General Services	Yolo Employment Service
State of CA - Dept. of Health	Yolo Health Alliance
State of CA - Dept. of Risk Management	
West Sacramento Senior Center	
Woodland Health Care	
Woodland Public Library	

Attachment C

ON-THE-JOB TRAINING EMPLOYERS

Yolo County has contracted with the following employers to provide on-the-job training for CalWORKs participants.

Employer	Training Position
Ames Company	Materials Handler
Anthony's Car Care	Detailer
APF Travel Inc.	Travel Agent
Autumn Run Apartments	Leasing Agent
Button Transportation	Corporate Staff Secretary
Caring Connections	Teacher's aide (preschool)
Carlson Travel Network	Travel Agent
Community Medical Centers, Inc.	Medical Receptionist
Firestone Tire Service Center	Installer
Help-U-Sell Real Estate	Broker Assistant
Main Street Hofbrau	Chef
Professional Fiberglass Repair	Repair Person
Prototype	Computer Graphic Artist
Radio Shack	Electronics Technician
Sacramento American Rehab Center/Salvation Army	Sales Clerk
Sexual Assault and Domestic Violence Center	Administrative Assistant
Superb Travel	Travel Agent
Sutter Oaks Alzheimers Center	File Clerk
The Bookkeeper	Full-Charge Bookkeeper
Universal Seed Testing Lab	General Office Clerk
Walgreens	Computer Operator Stock Clerk Shipping and Supply Clerk Warehouse Stocker Shipper/Loader MPB Clerk
Wrath Trucking	Mechanic
Yolo Adult Day Health Center	Program Aide
Yolo County Schools	Food Service Assistant
Yolo Family Services Agency	Administrative Office Worker
Yolo Hospice Inc.	Clinical Receptionist

Attachment D

VOCATIONAL EDUCATION PROVIDERS

Yolo County has contracted with the following vocational education providers in the greater Sacramento area:

Vocational Education Provider	Program
Business & Technology Training Institute	Local Area Network Administrator Accounting Specialist
Cal Trade Welding School	Combination Welding
Heald Business College	Computer Office Administration
Heald Institute of Technology	Electronics Technician Computer Repair Technician
Innovative Solutions, Inc.	Certified Network Engineer - Novel
ITT Technical Institute	Computer Aided Drafting Technology
Leder Wolff Culinary Academy	Professional Baker
Lincoln Training Center	Data Entry Technician
MTI Western Business College	Business Office Specialist Medical Office Management Administrative Assistant Legal Secretary Accounting
Pacific Technical Institute	Administrative Assistant Desktop Publishing Information Management Technology Computer Assembly and Repair
Phlebotomy Plus	Phlebotomy
Precision Technical Institute	Computer Assisted Drafting Technology
Sacramento Skills & Business Center	Clerk Typist
Sierra High Technology	Electronic Technician Computer Service Technology
Travel and Tourism Institute	Travel Agent
Truck Driving Academy	Truck Driving
Vocational Evaluation Services	Medical Technology Word Processing
Western Career College	Dental Assistant Medical Assistant Health Care Receptionist Vet (Animal) Health Technician Pharmacy Technician
Western Truck School	Truck/Trailer Operator Program

Attachment E

YOLO COUNTY WELFARE REFORM WORK GROUPS

A. POLICY WORK GROUPS

1. Child Care

- a. Mission: The Child Care Work Group will develop a comprehensive, county-wide child care plan which ensures child care programs are available to current and former CalWORKs participants by providing seamless access to affordable, quality child care and a standardized method of payment.
- b. Stakeholders: Yolo County Child Care Coalition (including representatives from the City of Davis Child Care Office, GAIN, CPA, and Income Maintenance with input from Child Care licensing and Financial Management as needed).

2. Diversion

- a. Mission: The Diversion Work Group will develop a policy and a service deliver approach that provides for a one-time assistance that will allow the applicant to remain self-reliant by resolving the circumstances that resulted in the family's application for aid.
- b. Stakeholders: Income Maintenance, GAIN, CPA, Community Based Organizations which provided emergency food and/or shelter, and Financial Management.

3. Employment, Training and Education (ETE)

- a. Mission: The Employment, Training, and Education Work Group will develop a coordinated set of comprehensive employment, training, and educational services to effectively promote self-reliance by helping CalWORKs participants overcome the barriers to employment, secure/retain employment, and build skills for future promotion.
- b. Stakeholders: Income Maintenance, GAIN, CPA, EDD, Community Colleges, County Schools, Adult Education, Regional Occupation Programs, and Child Welfare Services.

Attachment E

4. Family Support and Coordination

- a. Mission: The Family Support Coordination work group will develop a system that identifies the communication and referral process between the District Attorney's Family Support Program and CalWORKs to support and enable CalWORKs participants to move toward self-reliance.
- b. Stakeholders: Income Maintenance, DAFS and CPA.

5. Substance Abuse/Mental Health

- a. Mission: The Substance Abuse/Mental Health work group will develop a process to identify, screen, and refer clients for mental health and substance abuse assessment and treatment including a method for integrating these services into employment, training and educational services so that each CalWORKs participant attains both freedom from substance abuse and economic self-reliance as soon as possible.
- b. Stakeholders: Income Maintenance, GAIN, Child Welfare Services, CPA, Alcohol and Drug, Mental Health, Yolo Health Alliance, Mental Health Association, and CommuniCare.

6. Domestic Violence

- a. Mission: The Domestic Violence work group will develop an interim protocol for evaluating risk of abuse for domestic violence victims participating in CalWORKs program requirements, develop a referral process, and exemption standards including a method for integrating these services into employment, training, and educational services so that each client attains both freedom from domestic violence and economic self-reliance.
- b. Stakeholders: Income maintenance, GAIN, CPA and Sexual Assault Domestic Violence

7. Community Service

Note: The formation of a Community Service Work Group will be delayed until after the County's other Work Groups complete their major program policies and designs. The need for changes to the County's existing community service assignment policies can be more appropriately addressed at that time.

Attachment E

- a. Mission: The Community Service Work Group will develop a community service design which provides meaningful, appropriate work experience for CalWORKs participants: 1) who have exhausted the allowable training period without becoming employed; 2) Whose work activities do not equal sufficient hours to meet state work participation requirements; or, 3) who would benefit from work experience which is complimentary to other training and educational activities.

Community Service Work Groups tasks may include:

- assess client needs
 - determine if private sector placements will be allowed
 - develop placement policies
 - determine if community service will be offered after the client has received aid for 60 months
 - develop a service delivery approach
 - determine policies for ensuring current workers are not displaced
 - develop outcome measures.
- b. Stakeholders: Income Maintenance, GAIN, CPA, community based organizations, County General Services Agency, the business community, Community Connections, and Short-Term Emergency Aid Committee (STEAC).

B. INTERNAL WORK GROUPS

1. Facilities

- a. Mission: Plan a facility in Woodland which provides staff and customers with a clean and safe physical plant and environment which promotes the mission of the departments.
- b. Stakeholders: Income Maintenance, GAIN, Administration, Reception, Administrative Support, Special Investigations Unit, Staff development, Financial Management, CPA, EDD, Fair Hearings and County General Services Agency.

2. Staff Development

- a. Mission: Develop a method to identify training needs and to provide or seek outside trainers to meet those needs in relation to new programs, services, and eligibility standards.
- b. Stakeholders: Income Maintenance, GAIN, Administrative Serves, Reception, and CPA.

Attachment E

3. Automation, Data Collection and Tracking

- a. Mission: Identify data that requires tracking (budgeting, school attendance and immunization requirements, vendor payments, child care payments, etc.), develop a realistic data collection methods to measure outcomes developed by each work group, meet state and federal reporting requirements (including 20% exemption), a method to disseminate data to appropriate stakeholders.
- b. Stakeholders: Income Maintenance, GAIN, CPA, Financial Management, and Data processing.

Attachment F

Yolo County Health and Human Services Citizen Advisory Committees

Commission on Aging

Community Action Board

Drug, Alcohol, and Tobacco Advisory Committee

Local Mental Health Board

Maternal, Child, and Adolescent Health Advisory Board

Private Industry Council

Salud Clinic Advisory Committee

Social Services Advisory Committee

Yolo County Health Council

Attachment G

YOLO COUNTY WELFARE REFORM TASK FORCE MEMBERSHIP LIST

Robert Black, Chairman

Dr. Alberto V. Aldrete
Joann Becenti
Lydia C. Bourne
Luz Cardona
Charles Clendenin
Sunny de Leon
John Gianda
Jean Holsten
Stephanie Jamelske
Desmond Jolly
Ann Jones
Rev. Jim Kitchens
Michael Loktoff
William L. Marble, DDS
JoyAnn Merwin
Chris Mireles
Joyce Provost
Leonard C. Reinhart
Henry Rodegerdts
Steve Russell
Mary Scarlet
Christina Seale
Cleone Silan
Connie Smith
Kathleen Phillips Teeb
Twyla Thompson
Jon Troost
Cindy Tuttle
Louise Walker
Lynn Walukiewick
Art Williams